

- 6.2** 1 office
2 head office
3 headquarters
4 open-plan
- 7.1** Noun – Verb
retirement – retire
demotion – demote
lay-off – lay off
dismissal – dismiss
termination – terminate
- 7.2** 1b, 2d, 3e, 4c, 5a
- 7.3** 1 reviews
2 off
3 contracts
- 8.1** 1b, 2c, 3a, 4f, 5e, 6d
- 8.2** 1 bullying
2 sexual harassment, harassed
3 glass ceiling, sex discrimination
4 racial discrimination, racist, discriminated
5 affirmative action, affirmative action
- 9.1** 1 marketing director
2 research director
3 marketing director
4 human resources director
5 customer services manager
6 sales manager
- 9.2** Montebello
President and CEO
- Smith CFO
- Chang
VP Marketing
- Gomi
Non-executive director
- Roberts
VP Research
- Jones
Non-executive director
- Dawes
VP Human Resources
- 10.1** 1 entrepreneurs
2 entrepreneurial
3 founded
4 start-up
- 5 grow
6 leadership
7 empire
- 10.2** Hearst: press magnate
Son: software tycoon
Trump: property tycoon
Murdoch: media mogul
Onassis: shipping magnate
Getty: oil mogul
- 5 administrative staff
6 support
7 human resources department
8 HRD
- Noun – Adjective
seniority – senior
freelance, freelancer – freelance
redundancy – redundant
insecurity – insecure
flexibility – flexible
- 4 freelancers
5 laying
6 flatter
7 leaner
8 redundant
9 outplacement

