

# Videoconferencing in English



MARTINA ŠINDELÁŘOVÁ SKUPEŇOVÁ

# Cultural Differences Czech Republic?



- Formal Introduction. Sit. Down. Begin.
- Formal Introduction. Cup of coffee. Sit. Down. Begin.
- Informal Introduction. Cup of Coffee. Joke. Begin.
- Formal Introduction. Cup of tea and biscuits. 10 mins small talk (weather, sport). Casual beginning.
- Formal Introduction. 15 mins small talk (politics, scandal). Begin.
- Formal Introduction. Formal Seating. Green tea. 15-20 mins small talk (pleasantries). Signal from superior. Begin.
- 20-30 mins smalltalk (football, family) while others arrive. Begin when everyone's there.

# Speaking – describing visuals



- Step 1 – half-pictures
- Step 2 – full pictures
- Step 3 – technical description - handout

# Mini-presentations



- 2 minutes each – pair work – time check
- 2-3 photos each
- Topics?
- Cohesion
- Session organization?

# Listening



- Ritterberger is a large and successful construction company based in Essen, Germany. At the moment, it is building in Dubai, managing a multinational team.
- Ritterberger CEO Peter Kessler has set up a teleconference. Who is participating, where from and why?

# Note taking



Audio-conference, Tue 29 Nov, 9:00

- Peter Kessler (CEO, Essen)
- Jarek \_\_\_\_\_ (\_\_\_\_\_)
- Ernst Neumann (\_\_\_\_\_)
- \_\_\_\_\_ Ibadulla (\_\_\_\_\_)
- Sulaiman Al-Fahim (\_\_\_\_\_)
- Ali Al-Fulani (\_\_\_\_\_)



# Listening for details



- What is the communication problem?
- What's the situation at the seaports?
- What is Karim's point about the client?
- What is Peter Kessler's conclusion?



# Reading



- Read and arrange the emails.



# Writing



- Write an answer to the last email by Sam.

# Pronunciation



- 1. A Czech speaking English tends to pronounce silent letters, like the *g* in *-ing*, and the *-b* in *bomb*.
- Tomb, knowing, psychology, knife, climbing, honour, wednesday
- <https://www.youtube.com/watch?v=MW-pCPFaoHU>
- Dictation - practice