Instructions for the Cisco job:

1. Set up a new project, upload this file, create new TM + TB, import XLS glossary.
2. Find out the weighted word count.
3. (Set up quotation marks.)
4. Translate.
5. During the translation, add 5 new terms to the termbase.
6. Export for external review and do the review there.
7. Re-import the revised file and finalize the translation.
8. Run final spell check & QA.
9. Export and check the final file.
10. Export the TB as an Excel file.
11. Export TM from this job only.
12. Export the whole TM.