

## INSTRUCTIONS FOR THE TERM PROJECT in JAZ 02 2015

- Find partners and make groups of four (or three) students.
- The aim of the project is delivering a team presentation + preparing a poster about your topic.
- Choose whatever topic you like but it must be about a problem in society or environment where geographers can offer some help or find a solution.
- Form of presentation: 8 -10-minute presentation in class, structured, each student presents a part of the topic, be prepared for a discussion – listeners must ask questions
- Form of the poster: preferably Word document, 1 page, posters will be made available in IS for other students to read before the presentations are delivered
- Deadline for mailing the posters to the teacher: 30 April 2015
- Presentations will be delivered in classes in weeks 12 and 13 (i.e. during May)

The project is a compulsory part of the course. It will be assessed.

What specifically is assessed:

### IN PRESENTATIONS

- structure – introduction, main part, ending
- a reasonable topic, simply and clearly described for the listeners to be able to understand
- good and relevant slides
- balanced contribution of team members in speaking
- good English, signalling language (e.g. *firstly*, *Now I'll hand over to Jan*. *In conclusion*, ...)
- inviting audience to ask questions, dealing with questions (i.e. answering)
- each member of the audience must have a question about one of the presentations in the class – reading the posters in advance will give you some ideas what to ask about

### IN POSTERS

- good layout
- being brief but informative
- clear descriptions in good English (grammar, spelling, terminology)
- relevant pictures, if necessary, explanations of some special terms
- including sources
- function – if it works well, if it introduces the topic briefly and clearly to non-experts (academic audience)

### HOW TO PREPARE A POSTER

Study this document which gives important guidance

<http://michaelseery.com/home/wp-content/uploads/2013/04/Preparing-a-student-poster-in-chemistry.pdf>

read pages 4,5,6 – an example, instructions, information about the parts of a poster

You can find the same example discussed in the video

<https://www.youtube.com/watch?v=AN17WycNV2I> - preparing a poster in chemistry, a topic from an article about paper. You will apply the procedure to a topic from geography.