

TYPES OF JOBS

1 Using some of the expressions in the box below, try to complete the following sentences:

- 1 Mary is working at the post office at the moment. It is only a(n) _____ job until the end of the holidays.
- 2 What company does Jean work for? She doesn't. She is _____.
- 3 My dad is a(n) _____ . He works in a cement factory.
- 4 Young men in some countries have to do _____ at the age of 18.
- 5 Peter works for the government. He's a(n) _____.
- 6 He was very ambitious and eventually ended up in control of the _____.

2 Read the following text and name the various jobs that are described in it. Can you add any more useful advice? Have you ever tried a similar project – perhaps as a summer job?

Creating Your Own Job

Some people may not want to spend time writing off speculative letters or phoning around potential employers asking for a job that may not exist. The alternative is to make a job for yourself, by creating a service which people in your local area might be willing to pay for. Window-cleaning, car-washing, housework and baby-sitting are a few of the most obvious odd-jobs, and there are many more. Below are some questions to ask yourself before turning self-employed:

1. What do people want? You can find this out by (a) asking neighbours, (b) reading local papers, (c) looking at advertisements in local shops.
2. What can I offer? It is surprising how many different things most of us can turn our

hands or minds to. It may well be that a hobby or spare-time activity can be turned into a moneyspinner. Some suggestions:

carpentry: simple woodwork, mending gates, making/putting up shelves.

cooking: lunch and dinner party catering or sandwich-making.

cycling: bicycle repairs (highly recommended), courier (suitable for anyone with a mountain bike and living in a big city).

gardening: grass-cutting, weeding, pruning.
knitting: making jumpers, cardigans, etc. on commission.

music: busking, playing in pubs, being a DJ.

sewing: dressmaking, repairs and alterations, cushion-making.

walking: dog exercising, tourist guiding, shopping for the elderly.

3. Who wants me? After you have identified the job you can do and for which you think there will be a demand, you need to publicise your services. The best way to start is with advertisements in local shops (which are very cheap) and, if you can afford it, in your local newspaper. It will also be useful to run off a handbill and distribute it locally.

The principal feature of successfully creating a job yourself is your reputation. If you impress someone with your hard work, promptness, and efficiency, they will tell others.

Types of Jobs

family business
on the land (agricultural)
manual
casual
skilled × unskilled labourer
shift-worker
white-collar × blue-collar ×
pink-collar × hard-hat
workers
office-worker
sedentary job
professionals (doctors,
lawyers)

civil service
civil servant
domestic servant
armed services
to do one's national / military service
conscription (GB) / draft (US)
conscript (GB) / draftee (US)
alternative service
re-enlistment
volunteers / enlisters
managerial
sales representative / traveller in st
vocation × job

artist
self-employed
freelance
full-time × part-time
regular × seasonal work
permanent × temporary job
temp
sideline / second job
moonlighting
voluntary
charity

Occupations

1 Match each person on the left with the correct definition on the right.

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| (a) a traffic warden | arranges shop-window displays |
| (b) a dustman | makes brick buildings and walls |
| (c) a window dresser | works in a government ministry |
| (d) an estate agent | controls parking and parking meters |
| (e) a secretary | collects rubbish from people's houses |
| (f) an undertaker | treats sick animals |
| (g) a bricklayer | helps people buy and sell houses |
| (h) a civil servant | sells newspapers and magazines from a shop |
| (i) a vet | delivers babies |
| (j) a newsagent | makes arrangements for funerals |
| (k) a midwife | deals with office correspondence and records |

2 Instructions as above.

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|---------------------------|--|
| (a) a chef | drives someone's car for them |
| (b) an architect | types letters in an office |
| (c) a librarian | designs buildings |
| (d) a fishmonger | operates on sick people |
| (e) a miner | cooks in a restaurant or hotel |
| (f) a curator | designs the insides of houses, hotels etc. |
| (g) an interior decorator | runs a museum |
| (h) a typist | works in a library |
| (i) a chauffeur | gets coal from under the ground |
| (j) a surgeon | sells fish from a shop |

3 Instructions as above.

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|-------------------|---|
| (a) an optician | rides racehorses |
| (b) a clown | loads and unloads ships in a port |
| (c) a jockey | sells valuable objects at an auction |
| (d) an auctioneer | makes people laugh at a circus |
| (e) an editor | tests people's eyes and sells glasses |
| (f) a docker | writes for a newspaper |
| (g) a chiropodist | sells flowers from a shop |
| (h) a butcher | represents his or her country at an embassy |
| (i) a reporter | sells meat |
| (j) a diplomat | prepares books, newspapers etc. for publication |
| (k) a florist | treats people's feet |